

Guernsey Road, Poole, Dorset, BH12 4LL

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Headteacher: Mr Geoff Cherrill

NOTIFICATION OF CHANGE OF PUPIL or PARENT/CARER DETAILS

Name of Child ……………………………………………………………………………………………………………………

Change of Child’s Name ……………………………………………………………………………………………………………………

(If applicable school will need to see relevant certificate)

Current Address …………………………………………………………….……………………………………………………..

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New Home Address ………………………………………………………………………………………….………………………..

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New Telephone Number …………………………………………………………………………………………………….……………..

New Email Address ……………………………………………………………………………………………………………………

Change of Parent/Carer Name ………………………………………………………………………………………………………….

(If applicable school will need to see relevant certificate)

Parent/Carer Sign ……………………………………………………………………………………………………………………

Relationship to Child ……………………………………………………………………………………………………………………

With Effect From ………………………………………………………………………………………………………….(date)

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**For School Office Use Only:**

|  |  |  |
| --- | --- | --- |
|  | **Initials** | **Date** |
| RM Integris updated |  |  |
| Pupil File updated |  |  |
| All records updated |  |  |